

# Petition to WITHDRAW From a Class after the Deadline- SPRING 2020 (only one course/lab per form)

Petitions to withdraw from a class after the deadline are accepted for review when a student has **serious and compelling reasons** that prevented them from meeting the withdraw deadline. **Documentation supporting the student’s reason and the below approvals are required. For an explanation of reasons that ARE and are NOT “serious and compelling”, please visit the** [**Office of the Registrar website**](http://registrar.sonoma.edu/enrollment-policies/withdrawals) **at** **registrar.sonoma.edu/enrollment-policies/withdrawals** .

The $20 fee for late withdrawal is **waived** for Spring 2020.

Student Information

Student Name: Click or tap here to enter text.

Student ID Number: Click or tap here to enter text.

Student Email Address: Click or tap here to enter text.

Student Phone Number:Click or tap here to enter text.

Semester (Check One): Fall

Spring

Year: 20Click to enter text.

## Course Information

Course Title: Click or tap here to enter text.

Class Number: Click or tap here to enter text.

Course Prefix: Click or tap here to enter text.

Number: Click or tap here to enter text.

Units: Click or tap here to enter text.

Lab Class Number:Click or tap here to enter text.

In the space below, please provide serious and compelling reasons why this petition should be approved (attach supporting documentation):

Click or tap here to enter text.

Supporting Documentation-Please attach supporting documentation alongside this form in your email.

Student Signature:



Instructor Email Address: Click or tap here to enter text.

Advisor or Department Chair of Major Email Address: Click or tap here to enter text.

**Please email form to** [**forms.records@sonoma.edu**](mailto:forms.records@sonoma.edu)**.**

## Recommendation From (to be filled out by Instructor and Advisor):

Instructor Signature:



Instructor School and Department:Click or tap here to enter text.

Yes, I approve the student’s withdrawal from the course

No

Instructor Comment about Participation:

Click or tap here to enter text.

Advisor or Department Chair of Major Signature:



Yes, I approve the student’s withdrawal from the course

No

For Spring 2020, the following cases will be considered on their merit by the University Standards Committee. In the context of the novel coronavirus, such circumstances may be considered “serious & compelling” but are not limited to:

* Student had a significant caretaking responsibilities for family members as a result of the community response to the coronavirus;
* Student experienced significant psychological and/or physical trauma as a result of the coronavirus;
* Student will not be able to access course materials or technology despite documented efforts to address these issues with the instructor.