



Petition to Take Extra Units

Who is this form for?

This form is to be used by students requesting to register for more than the maximum units set for the term as [outlined](#).

Complete this form. Please provide the email address of your Major Advisor or Major Department Chair. If you are an Undeclared student, please provide the email address of your Advisor in the Advising Center. The email address represents the individual that will be signing this form. This form needs to be submitted **BEFORE THE END OF ADD/DROP**.

Student Information

Student Name: _____ Student ID: _____

SSU Email Address: _____ Phone Number: _____

Cumulative Units Completed: _____ Cumulative GPA: _____ Major: _____

Are you a senior who has applied to graduate? Yes No

If so, which term and year have you applied to graduate from? Fall Spring Summer Year: _____

Course Information

Course Title: _____ Course Number: _____

Units: _____ Total Units Requested FOR THE SEMESTER: _____

Explanation

Please provide a detailed explanation for your request to take additional units below:

Important Information. Please Read

- Approvals will be considered following the [criteria on unit requirements](#).
- Once petitions have been approved and processed, you will register through your Student Center.

Student Signature: _____

Major Advisor or Department Chair Email Address: _____

Major Advisor or Department Chair Signature: _____

Major Advisor or Department Chair School and Department: _____